First Meeting of the House of Delegates  
American Dental Hygienists’ Association  
Ninety-First Annual Session  
June 22, 2014  
Las Vegas, Nevada

1. **CALL TO ORDER BY SPEAKER OF THE HOUSE OF DELEGATES:**

CJ Inman, RDH, BSDH, PRP, Speaker of the House, called to order the first meeting of the House of Delegates of the Ninety-First Annual Session of the American Dental Hygienists’ Association on Sunday, June 22, 2014, at Caesars Palace at 8:00 am.

2. **NATIONAL ANTHEM**

Angela Woolbright sang the national anthem.

3. **CERTIFICATION OF A QUORUM**

Laurie K. Ghigleri, BS, RDH, Sergeant-at-Arms reported 144 credentialed delegates present. The speaker declared a quorum present.

4. **ADOPTION OF AGENDA**

The agenda was adopted as presented.

5. **ADOPTION OF STANDING RULES OF THE HOUSE OF DELEGATES**

There being two-thirds in the affirmative, the Standing Rules were adopted as presented.

6. **PRESIDENT’S ADDRESS TO HOUSE OF DELEGATES**

President Denise Bowers, RDH, PhD addressed the delegates. President Bowers presented the Maine Dental Hygienists’ Association with a presidential citation recognizing their leadership in transforming the dental hygiene profession with the introduction of the dental hygiene therapist. Maine President Lorraine Klug, RDH represented the Maine Dental Hygienists’ Association.

President Bowers presented Pamela L. Quinones, RDH, BS, with a presidential citation in recognition of her commitment to the evolution of the unleashing your potential workshop and ADHA leadership initiatives.

President Bowers also presented Kathy Pujol, ADHA Assistant to the Executive Director, with a presidential citation for her leadership role and guidance during Denise Bower’s presidency.
7. EXECUTIVE DIRECTOR’S ADDRESS TO THE HOUSE OF DELEGATES

Executive Director Ann Battrell, MSDH, addressed the delegates.

8. TREASURER’S ADDRESS TO HOUSE OF DELEGATES

The House went into Executive Session for ADHA Treasurer Louann Goodnough, RDH, BSDH, and ADHA Chief Financial Officer Isaac Carpenter, to address the delegates. The House then came out of Executive Session.

9. APPOINTMENTS

The speaker announced the following appointments:

Parliamentarian: Jim Jones, PRP
Sergeant-at-Arms: Laurie K. Ghigleri, BS, RDH
Timekeeper: Sarah Thomas, Student Delegate District I

Janette Proctor, District X Student Delegate, was the Voting Student Delegate.

The reference committee appointments are listed on page DM-II-C-2.

The minutes review committee personnel are listed on page DM-II-C-2.

10. COMMITTEE ON NOMINATIONS

A. PRESENTATION OF THE SLATE

Sergeant-at-Arms Laurie K. Ghigleri, BS, RDH, presented the following nominations for office:

For President-Elect:
Jill Rethman, RDH, BA
Sandra Tesch, RDH, MSHP

For Vice President:
Betty A. Kabel, RDH, BS
Joan Kenney Fitzgerald, RDH, BS, CPHDHc

For Speaker of the House
Carolyn D. Robertson, BSDH, RDH

For Ethics Committee:
Region A: No declared candidate
Region C: No declared candidate
B. NOMINATIONS FROM THE FLOOR

For Ethics Committee Region A:
Pamuela Kitner, RDH, BSDH
Susan Miklos, RDH, EFDA, BSDH, MSDH

For Ethics Committee Region C:
Cynthia Baty, RDH, BS
Jane Criser, RDH, BS
Gino Garza, RDH

C. APPOINTMENT OF TELLERS

The speaker appointed the following tellers:

Caryn Solie, RDH, Nevada, Chair
Deb Cartee, RDH, MS, Maryland
Kathy Mielke, RDH, BS, Michigan
Cathy Draper, RDH, MS, California
Christina Emmert, RDH, Illinois

11. REPORT FROM STUDENT ASSEMBLY

Nancy An, District III Alternate Student Delegate, presented a report from the students.

12. BUSINESS

It was moved by District XI to withdraw PR-7. There being two-thirds in the affirmative, PR–7 was withdrawn.

It was moved by District V to withdraw PR-12. There being two-thirds in the affirmative, PR-12 was withdrawn.

13. ANNOUNCEMENTS

Several announcements were made.

14. RECESS

The Speaker recessed the meeting until Monday, June 23, 2014, at 2:00 pm.
1. CALL TO ORDER

CJ Inman, RDH, BSDH, PRP, Speaker of the House, called to order the second meeting of the House of Delegates of the Ninety-First Annual Session of the American Dental Hygienists’ Association, at 2:00 pm on Monday, June 23, 2014, in Caesars Palace.

2. CERTIFICATION OF A QUORUM

The sergeant-at-arms reported 150 delegates present. The speaker declared a quorum present.

3. ANNOUNCEMENTS

Several announcements were made.

4. REPORTS OF REFERENCE COMMITTEES

The speaker reviewed the process for how the reference committee reports are handled. The speaker also reviewed points of decorum and parliamentary procedure.

Reference Committee A

Kris Potts, RDH, Chair, Texas District IX
Ashley Grill, RDH, BSDH, MPH, New York District II
Susan Melton, RDH, Tennessee District VI
Beth Tronolone, RDH, Ohio District V
Colleen Gaylord, RDH, Washington District XII

Reference Committee A reviewed testimony on the annual report from the BOT and refers the testimony to the Board of Trustees.

Reference Committee A reviewed the report of the Council on Student Relations and recommends it be placed on file.

Reference Committee A reviewed testimony on the annual report on the Council on Member Services and refers the testimony back to the Council on Member Services.

Reference Committee A reviewed testimony on the annual report on the Council on Policy and Bylaws and refers the testimony to the Council on Policy & Bylaws with the following comment: Consider the term person-centered.
Reference Committee A reviewed testimony on the annual report from the Council on Public Relations and refers the testimony to the Council on Public Relations.

Reference Committee A reviewed the report of the President and recommends it be placed on file.

Reference Committee A reviewed the report of the Executive Director and recommends it be placed on file.

Reference Committee A reviewed the report of the Institute of Oral Health and recommends it be placed on file.

**Proposed Resolution 1**

That, Glossary SCDHP/18-96 be amended to read:

**Dental Hygiene Diagnosis:**
The identification of an individual’s health behaviors, attitudes, and oral health care needs for which a *dental hygienist* is educationally qualified and licensed to provide. The *dental hygiene* diagnosis requires evidence-based critical analysis and interpretation of assessments in order to reach conclusions about the patient's *dental hygiene* treatment needs. The *dental hygiene* diagnosis provides the basis for the *dental hygiene* care plan.

There being a majority in the affirmative, PR-1 was adopted as amended.

**Proposed Resolution 2**

That, Glossary 3-11 be amended to read:

**Needs Assessment:**
A systematic process used to establish priorities for future action using the *dental hygiene* process of care.

There being a majority in the affirmative, PR-2 was adopted as amended.

**Proposed Resolution 3**

That, Glossary 4S-94/14-83 be amended to read:

**Dental Hygiene:**
- The science and practice of recognition, prevention and treatment of oral diseases and conditions as an integral component of total health. This includes assessment, diagnosis, planning, implementation, evaluation and documentation.

- The profession of *dental hygienists*.
There being a majority in the affirmative, PR-3 was adopted as amended.

**Proposed Resolution 4**

That, Glossary 5S-94/19-84 be amended to read:

Dental Hygienist:
A primary care oral health professional who has graduated from an accredited dental hygiene program in an institution of higher education, licensed in dental hygiene to provide education, assessment, research, administrative, diagnostic, preventive and therapeutic services that support overall health through the promotion of optimal oral health.

There being a majority in the affirmative, PR-4 was adopted.

**Proposed Resolution 5**

That, Glossary SCDHP/18-96 be amended to read:

Evaluation:
The measurement of the extent to which the client has achieved the goals specified in the dental hygiene care plan. The dental hygienist uses evidence-based decisions to continue, discontinue, or modify the care plan based on the ongoing reassessments and subsequent diagnoses.

There being a majority in the affirmative, PR-5 was adopted as amended.

**Proposed Resolution 6**

That Glossary 12-91/27-80 be amended to read:

**Primary Dental Hygiene Care Provider:**
The dental hygienist is a primary care oral health professional who administers a range of services which are defined by the scope, characteristics and integration of care.

Scope of Primary Care:
Consists of the assessment, diagnosis, planning, implementation, evaluation and documentation of procedures for promoting the highest level of health possible to the patient.

Characteristics of Primary Care:
First contact for care is initiated by the patient or other person who assumes responsibility for the patient and takes place in a variety of practice settings.

Integration of Primary Care:
Providers serve as the entry and control point linking the patient to total health care systems by providing coordination with other specialized health or social services to ensure that the patient receives comprehensive and
continuous care at a single point in time, as well as over a period of time.

The American Dental Hygienists’ Association identifies a primary care provider of services as any person who by virtue of dental hygiene licensure, graduation from an accredited dental hygiene program, and a defined scope of practice, provides one or more of these services defined under the scope of primary care.

There being a majority in the affirmative, PR-6 was adopted as amended.

**Proposed Resolution 8**

That, ADHA adopts the following definition for Essential Community Providers:

An Essential Community Provider is a health provider who serves populations with inadequate access to care.

There being a majority in the affirmative, PR-8 was referred for a report back to the 2015 House of Delegates.

**Reference Committee B**

Dawn Ann Dean, RDH, MSDH, Chair, West Virginia District III  
Linda Lambert, RDH, MS, Florida District IV  
Kathryn Trilli, RDH, BS, Kansas District VIII  
Debra Jenness, RDH, AS, Maine District I  
Mary Kaye Vigil, RDH, BSDH, New Mexico District IX

Reference Committee B reviewed the reports of the Committee on Annual Session, Committee on National Boards, Council on Public Health, Council on Regulation & Practice, Council on Research and HYPAC and recommends they be placed on file.

Reference Committee B reviewed testimony related to the funding for Student Delegate Alternates and refers it to the Board of Trustees.

Reference Committee B reviewed testimony related to spelling out the name of the association in all policy, the American Dental Hygienists’ Association, and refers it to the Council on Policy and Bylaws.

Reference Committee B reviewed testimony commending the Council on Regulation and Practice on building coalitions and places it on file.

**Proposed Resolution 9**

That, Ethics 4A&B-95/30-74 which reads:

The American Dental Hygienists’ Association opposes misleading advertising and unsubstantiated claims connected with oral health care products and services; and supports recognized professional and consumer groups who share this commitment.
Be amended by substitution with:

The American Dental Hygienists’ Association advocates for advertising supported by evidence-based research and supports professional and consumer groups who promote those efforts.

There being a majority in the affirmative, PR-9 was adopted.

**Proposed Resolution 10**

That, Ethics 3-94 which reads:

The American Dental Hygienists’ Association opposes any misrepresentation of dental hygiene services.

be amended by substitution with:

The American Dental Hygienists’ Association advocates for accurate representation of dental hygiene services.

There being a majority in the affirmative, PR-10 was adopted as amended.

**Proposed Resolution 11**

That the American Dental Hygienists’ Association rescind 8-95/16S-94, 14-10/17-94/34-93/11-87 and 6-13/3-05 in Prevention and Wellness which read:

The American Dental Hygienists’ Association opposes the marketing and distribution of tobacco products and promotional look-alike products that encourage tobacco use.

**Addiction** 8-95/16S-94

The American Dental Hygienists’ Association advocates prevention and cessation of tobacco usage and the involvement of dental hygienists in tobacco intervention initiatives.

**Addiction** 14-10/17-94/34-93/11-87

The American Dental Hygienists’ Association advocates for a tobacco-free environment.

**Addiction** 6-13/3-05

Be it further resolved that:

The American Dental Hygienists’ Association advocates for a tobacco-free environment and supports laws which prohibit the marketing and distribution of nicotine delivery and promotional look-alike products that encourage tobacco use. Further, the American Dental Hygienists’ Association supports the role of the dental hygienist in prevention and cessation of tobacco usage through education.
There being a majority in the affirmative, PR-11 was adopted as amended.

**Proposed Resolution 13**

That Practice & Technology 13A-00/46-80 be amended to read:

The American Dental Hygienists’ Association affirms that *dental hygienists* are competent to provide *dental hygiene* services without supervision.

**Competence 13A-00/46-80**

**Patient Care Services**

There being a majority in the affirmative, PR-13 was adopted as amended.

**Proposed Bylaws Amendment 1**

That, the American Dental Hygienists’ Association Bylaws be amended to include the Nominating Committee:

**Section 3. Nominating Committee**

a. **Composition.** The Nominating Committee shall consist of the Immediate Past President and the three most current immediate past-presidents still in good standing as members of the Association. The Chair of the Nominating Committee and a board advisor to the Nominating Committee shall be appointed by the President. The President is not an ex officio member of the Nominating Committee.

b. **Term.** Members of the Nominating Committee shall serve a one-year term in office, and may serve an unlimited number of terms.

c. **Authority and Responsibilities.** The Nominating Committee shall identify current and future leaders of the Association and shall submit to the Board of Trustees and, upon approval of the Board of Trustees, to the House of Delegates, a list of qualified candidates to succeed those elected national officers whose terms are expiring. The Nominating Committee also shall identify potential candidates to fill vacancies and to fill such other positions as the Board of Trustees may determine. Members of the Nominating Committee are not eligible to be nominated for elected office. The Nominating Committee should, where practical, identify more than one candidate for each open position. In addition, Association members may self-nominate according to such policies and procedures as the Board of Trustees may adopt.

d. **Meetings, Quorum and Manner of Acting.** The Nominating Committee shall meet in person or by conference call upon the request of the Chair. Each member shall have one (1) vote. Three (3) members of the Nominating
Committee shall constitute a quorum for the transaction of business at any duly called meeting of the Nominating Committee; provided when less than a quorum is present at said meeting, a majority of the members present may adjourn the meeting without further notice. The act of the majority of the members present at a duly called meeting at which a quorum is present shall be the act of the Nominating Committee.

e. **Vacancies.** Any member of the Nominating Committee may resign at any time by providing written notice to the President. Should a vacancy occur, the President shall appoint another past president to fill the unexpired term.

There being a majority in the affirmative, PBY-1 was adopted as amended.

**Proposed Bylaws Amendment 2**

That, the American Dental Hygienists’ Association amend Section 3. Membership Categories. The membership of the Association shall be composed of the following categories: a. Voting Members, 1. Active Members

By striking “Active” and inserting “Professional” to read:

1. Professional Members. Professional membership may be granted to any individual who (i) has either earned a certificate or professional degree in *dental hygiene* granted pursuant to a *dental hygiene* program offered by an accredited college or institution of higher education, or is licensed to practice *dental hygiene* in the United States under the provision of a “grandfather clause”; and(ii) is licensed to practice in any state, territory or possession of the United States if such license is required for the practice of *dental hygiene*; and (iii) agrees to maintain membership in a Constituent as well as a Component (if such exist where the member is licensed, practices or resides).

2. Senior Status. Professional members who have reached their full retirement age as set by the Social Security Administration and have either been a Professional member of the Association for an aggregate total of thirty (30) years, or twenty-five (25) consecutive years may apply for Senior status.

3. Members with Disabilities. Professional members who are unable to work due to a verified disability may apply for Disabled status. All applications must be verified by the American Dental Hygienists’ Association, and must be accompanied by proof of eligibility each year.

There being a majority in the affirmative, PBY-2 was adopted.

**Reference Committee C**
Reference Committee C reviewed the reports of the Committee on ADHA Board Policy & Procedures, Committee on Leadership Development, Committee on Diversity, Executive Committee, Awards for Excellence Committee, and Council on Education and recommends they be placed on file.

The Finance Committee report received overwhelming testimony regarding the change in alternate student funding. The committee recommends referring this to the Board of Trustees.

**Proposed Resolution: 14**

That, the American Dental Hygienists’ Association adopt the following definition:

**Continued Competency:** The maintenance of those skills that are essential to perform *dental hygiene* functions effectively.

There being a majority in the affirmative, PR-14 was referred for a report back to the 2015 House of Delegates.

**Proposed Resolution 15**

That, the American Dental Hygienists’ Association advocates Continuing Competence, lifelong learning and ongoing professional development for *dental hygienists*.

There being a majority in the affirmative, PR-15 was referred for a report back to the 2015 House of Delegates.

**Proposed Resolution 16**

That Access 8-12 be amended to read:

The American Dental Hygienists’ Association endorses increasing public access to *dental hygiene* care by removing regulatory restrictions on the numbers of *dental hygienists* within a practice setting.

There being a majority in the affirmative, PR-16 was adopted.

**Proposed Resolution 17**
That Access 7-12 be amended to read:

The American Dental Hygienists’ Association advocates that direct and third party reimbursement payors and the laws that govern them shall have non-discriminatory policies toward any dental hygiene provider acting within the scope of that providers’ license.

There being a majority in the affirmative, PR-17 was adopted.

**Proposed Resolution 18**

That Access 10-09/6-03 and Access 21-10/11S-89 which read:

The American Dental Hygienists’ Association supports expanding access to preventive, restorative and therapeutic care within the dental hygiene scope of practice.

**Access/DH Scope 10-09/6-03**

The American Dental Hygienists’ Association advocates that comprehensive, evidence-based treatment plan options be offered to all patients regardless of economic status, third-party coverage or other remuneration methods.

**Access to Care 21-10/11S-89**

Be rescinded. Be it further amended that Access 7-99/16-85 read:

**ACCESS**

The American Dental Hygienists’ Association advocates for the following:

- Comprehensive, evidence-based, interprofessional, preventive, restorative and therapeutic care for all individuals.
- Promotion of public and professional awareness of the need for care.
- Public funding and third party payment or other remuneration methods for such services.

There being a majority in the affirmative, PR-18 was adopted as amended.

**Proposed Resolution: 19**

That Access 5-03 be amended to read:

The American Dental Hygienists’ Association advocates loan forgiveness and/or repayment programs for dental hygienists who provide dental hygiene services to underserved populations.

There being a majority in the affirmative, PR-19 was adopted as amended.

**5. UNFINISHED BUSINESS**
The Speaker reviewed procedures for balloting.

6. **RECESS**

The speaker declared the house in recess until 11:00 am on Tuesday, June 24.

7. **BALLOTING**

Balloting was conducted according to the agenda.
1. CALL TO ORDER

CJ Inman, RDH, BSDH, PRP, Speaker of the House, called to order the third meeting of the house of delegates of the ninety-first annual session of the American Dental Hygienists’ Association at 11:00 am on Tuesday, June 24, 2014, at Caesars Palace.

2. CERTIFICATION OF A QUORUM

The sergeant-at-arms reported that 88 credentialed delegates were present. The speaker declared a quorum present.

3. PRESENTATION OF CERTIFICATES OF APPRECIATION TO THE BOARD OF TRUSTEES

President Denise Bowers presented certificates of appreciation to the District Trustees, Ethics Committee members, Officers and the Speaker of the House. She also recognized members of council and committees.

President-Elect Kelli Swanson Jaecks presented a plaque to President Bowers in recognition of her outstanding service to ADHA.

4. CALL TO 2015 ANNUAL SESSION

Delegates from VI invited the delegates to attend the 2015 Annual Session in Nashville, Tennessee.

5. REPORT OF THE TELLERS

Caryn Solie, head teller, submitted the Tellers’ Report:

<table>
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<tr>
<th>Description</th>
<th>Number</th>
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<tbody>
<tr>
<td>President-elect</td>
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<tr>
<td>Number of votes cast</td>
<td>150</td>
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<tr>
<td>Necessary for election</td>
<td>76</td>
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<tr>
<td>Jill Rethman received</td>
<td>84</td>
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<tr>
<td>Sandra Tesch received</td>
<td>66</td>
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<tr>
<td>Illegal votes</td>
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</tbody>
</table>
Vice President
Number of votes cast 150
Necessary for election 76
Betty Kabel received 106
Joan Kenney Fitzgerald received 44
Illegal votes 0

Speaker of the House
Number of votes cast 147
Necessary for election 74
Carolyn Roberton received 147
Illegal votes 0

Ethics Committee – Region A
Number of votes cast 144
Necessary for election 73
Pamuela Kitner 62
Susan Miklos 82
Illegal votes 0

Ethics Committee – Region C
Number of votes cast 138
Necessary for election 70
Cynthia Baty 13
Jane Criser 24
Gino Garza 111
Illegal votes 0

6. ANNOUNCEMENT OF ELECTIONS

The speaker declared the following elected:

<table>
<thead>
<tr>
<th>President-Elect</th>
<th>Jill Rethman</th>
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</thead>
<tbody>
<tr>
<td>Vice President</td>
<td>Betty Kabel</td>
</tr>
<tr>
<td>Speaker of the House</td>
<td>Carolyn Roberton</td>
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<td>Ethics Committee</td>
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<tr>
<td>Region A</td>
<td>Susan Miklos</td>
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<tr>
<td>Region C</td>
<td>Gino Garza</td>
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</tbody>
</table>
7. ANNOUNCEMENTS

The Speaker also thanked the parliamentarian, the sergeant-at-arms, the reference committee personnel, the tellers, the pages, ADHA staff and the delegates and alternates and officers for making the meeting enjoyable and productive.

8. INSTALLATION

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>President</td>
<td>Kelli Swanson-Jaecks</td>
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<tr>
<td>President-Elect</td>
<td>Jill Rethman</td>
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<tr>
<td>Vice President</td>
<td>Betty Kabel</td>
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<td>Treasurer</td>
<td>Louann Goodnough</td>
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<tr>
<td>Immediate Past President</td>
<td>Denise Bowers</td>
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<tr>
<td>Speaker of the House</td>
<td>Carolyn Robertson</td>
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<td>Ethics Committee - Region A</td>
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<td>District Trustees</td>
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<td>Jaclyn Gleber</td>
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<td>Michele Braerman</td>
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<td>Jessica Kiser</td>
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<td>Beth D. Nicely</td>
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<td>Donnella Miller</td>
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<td>District VII</td>
<td>Tammy Filipiak</td>
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<td>Lisa Moravec</td>
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<td>Valoree Althoff</td>
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<td>Barbara Dixon</td>
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<td>District XI</td>
<td>Lin Sarfaraz</td>
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<td>District XII</td>
<td>Lancette VanGuilder</td>
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9. ADJOURNMENT

Speaker of the House CJ Inman adjourned the 91st House of Delegates.
# 2014 House of Delegates
## Disposition of Referrals

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<tr>
<th>Action</th>
<th>Disposition</th>
<th>Policy Card</th>
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<tr>
<td>PR-1</td>
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<td>Glossary</td>
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<td>Addiction</td>
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<td>PR-13</td>
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<td>Practice &amp; Technology</td>
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## Comment

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<th>Comment</th>
<th>Disposition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reference Committee A reviewed testimony on the annual report from the BOT and refers the testimony to the Board of Trustees.</td>
<td>Communicated to the Board of Trustees</td>
</tr>
<tr>
<td>Reference Committee A reviewed testimony on the annual report on the Council on Member Services and refers the testimony back to the Council on Member Services.</td>
<td>Communicated to the Council on Member Services</td>
</tr>
<tr>
<td>Committee</td>
<td>Testimony</td>
</tr>
<tr>
<td>-----------</td>
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</tr>
<tr>
<td>Reference Committee A</td>
<td>reviewed testimony on the annual report on the Council on Policy and Bylaws and refers the testimony to the Council on Policy &amp; Bylaws with the following comment: Consider the term person-centered.</td>
</tr>
<tr>
<td>Reference Committee A</td>
<td>reviewed testimony on the annual report from the Council on Public Relations and refers the testimony to the Council on Public Relations</td>
</tr>
<tr>
<td>Reference Committee B</td>
<td>reviewed testimony related to the funding for Student Delegate Alternates and refers it to the Board of Trustees.</td>
</tr>
<tr>
<td>Reference Committee B</td>
<td>reviewed testimony related to spelling out the name of the association in all policy, the American Dental Hygienists’ Association, and refers it to the Council on Policy and Bylaws.</td>
</tr>
<tr>
<td>The Finance Committee</td>
<td>report received overwhelming testimony regarding the change in alternate student funding. The committee recommends referring this to the Board of Trustees.</td>
</tr>
</tbody>
</table>